

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF NORTH PARK HOSPITAL DISTRICT

Date/Time: May 7, 2026 at 5:30 PM
Location: North Park Baptist Church, Conference Room, 492 Garfield Street, Walden, CO
Zoom: Meeting ID: 821 0647 7311 Passcode: 591111
<https://us02web.zoom.us/j/82106477311?pwd=MWg5WmFoM3A0UzhoYk1sM2ZSU3pOdz09>

1. CALL TO ORDER

a. Attendance

The meeting of the Board of Directors of the North Park Hospital District was called and held, as shown, in accordance with Colorado law. The following directors confirmed their qualifications to serve on **the Board**:

Naida “Tootie” Crowner, President
Marie Stiles, Secretary
Justin Franz, Vice President
Danny Manville, Director
Mike Suska, Director

Crew and staff present:

Tim Demoret, Secretary to Board	Monica Love, EMT
Jim Rizor, Crew Supervisor	Aleigh Shoemaker, Paramedic
Becky Rizor, Admin Supervisor (Zoom)	
Cheryl Franz, EMT	

Member of the public:

None

b. Declaration of Quorum

Ms. Crowner noted that a quorum of the Board was present and called the meeting to order.

c. Disclosure of Conflicts of Interest

The Board reviewed the agenda for the meeting, following which each Board member confirmed they have no conflicts of interest.

d. Director Absences

None

2. APPROVAL OF AGENDA

After reviewing the proposed agenda and upon the motion of Ms. Stiles, seconded by Mr. Suska, the Board unanimously approved the agenda as presented and with no changes.

3. PUBLIC COMMENT

None

4. CONSENT AGENDA

Ms. Crowner reviewed the following matters on the Consent Agenda with the Board.

- a. Approval of Minutes from February 5, 2026, Regular Meeting (enclosure)**
- b. Approval of Financial Report for quarter ending March 31, 2026**

(enclosure: Balance Sheet, Profit and Loss, Transaction Log)

Upon the motion of Mr. Manville, seconded by Mr. Suska, the Board unanimously approved the consent agenda.

5. FINANCIAL MATTERS

- a. Update Concerning New Billing Company**

Mr. Demoret updated the board on the progress of setting up the new billing company, Captivate Billing. By the end of March, Captivate Billing had begun to process our claims from the beginning of January. In April, money had began showing up. Mr. Demoret is working with the accountant to make sure everything is properly setup in Quickbooks. Everything appears to be progressing properly.

- b. Update Concerning Old Billing Company / Clients (Enclosure)**

Mr. Demoret updated the board concerning the fallout from the abrupt departure of the old billing company, EMS Billing. On February 9, 2026, EMS Billing sent notice that they would be shutting down as a business in two weeks (February 20, 2026) and that they had not billed anything as of December 31, 2025. The day before they shut down and ceased communication, they sent a spreadsheet with the current status of open accounts. Mr. Demoret and Ms. Richards has been working to deal with these open accounts. A few more payments arrived in the weeks just after the billing company closed, but as of the board meeting, we are left with \$58,487.01 worth of uncollected funds in the EMS Billing Accounts Receivable account. Of this, \$28,434.07 is listed as patient billing and can be invoiced directly to the clients.

In March, some clients received invoices from EMS Billing, but were unable to contact EMS Billing. On April 13, Mr. Demoret sent out a letter to all clients with open accounts explaining the change in the billing companies. He also sent invoices to those listed as patient billing and received a couple of payments. However, we have no recourse for dealing directly with insurance companies. Captivate Billing was unwilling to get involved in these old accounts since they did not have access to their history. Mr. Demoret reported that the district's accountant recommended that we write the entire \$58,487.01 off out of the EMS Billing accounts receivable at this time. The board agreed that we should continue sending invoices to those who are reported as patient billing for a few more months. Any funds that come in from these invoices will be recorded under "Ambulance Fees: Misc Collections."

Mr. Demoret also reported that there was an additional problem that arose in the wake of the lose of EMS Billing. One insurance company, Cigna, sent a series of requests for refund letters claiming that another insurance company, Anthem, should have been the primary payer. The total they were requesting was \$47,354.43. EMS Billing quit in the middle of requesting these payments from the Anthem. Only \$22,445.70 has been received from Anthem and the district still owes \$24,908.73 to Cigna. Since we have not been able to contact Anthem directly, we have not been able to request the additional funds. Both the district's accountant and Captivate Billing recommend completely paying Cigna to keep future payments from Cigna from being withheld and creating an accounting mess. Mr.

Demoret will send the rest of the refund to Cigna, and we will have to right off the \$24,908.73 as uncollected.

The final write off related to EMS Billing was the \$3,908.09, the amount which EMS Billing still owed the district from credit card payments they had collected but had not sent to the district. The total write-offs as a result of this abrupt loss of EMS Billing adds up to \$87,303.83 as of this board meeting.

c. Scholarships Awards (enclosure)

Mr. Crowner explained the scholarship policy and the changes made a couple of years ago when the board decided to make the scholarship to available to more students. Ms. Stiles moved that we award all three applicants, Aiden Pittington, Brooklyn Weber, Denisse Martinez, a \$2,000 scholarship. Mr. Suska seconded and all approved.

Monica Love was selected to attend the awards program with another staff member to present the scholarship on May 19 at 6:30 PM at high school gym.

6. MANAGEMENT MATTERS

a. Consideration of adding a Non-Emergent Trip Rate

Mr. Demoret presented the possibility of adding to the billing schedule a Non -Emergent rate to cover trips such as picking up patients from the hospital and returning them home. This happens only in rare occasions, but it would need to be added to the Bundle Billing in order to include it in the Billing System. It was pointed out that this fee would not be something that could typically be sent to the insurance, making the patient fully responsible for it. After discussion of the board and crew, the rate of \$500 was agreed upon.

b. Generator Update

Ms. Stiles gave an updated on her research concerning a generator for the ambulance shed. It looks like it will cost about \$9,000 for equipment plus installation. With the electric company sending out warnings concerning cutting power to prevent fires during this dry year, the board agreed that the need for getting a generator has increased.

7. STAFF REPORTS AND UPDATES

a. Correspondence

No report

b. Admin. Asst./Secretary to Board

No Report

c. Billing/Collections Clerk

No Report

d. Ambulance Supervisor

Mr. Rizor ordered a new ambulance yesterday for \$256,860. They required a black box installed in the new ambulance. Jim is also looking into a better grill for the front of the ambulance and possibly for the old ambulances to prevent wildlife damage. There are also several other expenses still to come in relation to equipping the new ambulance.

Mr. Rizor reported on three good saves recently: an injury from a horse, a head injury, and a heart attack are all back home after their extremely serious injuries. Aleigh added a spinal injury patient who is also recovering well.

Mr. Rizor also mentioned we still need a storage shed. He will start shopping.

e. Ambulance Crew

Ms. Franz reported we might need drug boxes in the ambulances. This is based on new DEA laws which they are still studying and working to figured out.

Ms. Shoemaker updated on another DEA law concerning a need for getting a new license for administering drugs. Rather than relying Dr. Telck's drug license, she is working on applying for the district to have its own license.

f. Administrative Supervisor

No report

g. Medical Director

No report

8. LEGAL MATTERS

a. Lawsuit update on 12/5/2025 accident

Mr. Demoret reported that there is a Bodily injury claim against us from a vehicle accident on 12/05/25. The insurance lawyers are handling the claim.

9. EMPLOYEE/PERSONNEL MATTERS

None

10. EXECUTIVE SESSION MATTERS

None.

11. OTHER BUSINESS

a. Next Meeting

The next regular meeting of the Board is scheduled for August 6, 2026, at 5:30 PM.

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Timothy Demoret
Secretary for the District